



CITY OF LAKE OSWEGO

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## MEMORANDUM

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**TO:** Transportation Advisory Board & the Comprehensive Plan Citizen Advisory Committee

**FROM:** Laura Weigel, Associate Planner

**DATE:** July 6, 2012

**SUBJECT:** Overview of the Transportation System Plan

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### **ACTION**

No action required.

### **BACKGROUND**

The Oregon Transportation Planning Rule (TPR), OAR 660 Division 12, requires jurisdictions throughout Oregon to prepare and adopt local transportation plans that serve as the transportation element for their comprehensive plans. The Transportation System Plan (TSP) update should assess the effectiveness of the transportation system to meet the current needs of travelers in the community, based on the City's goals and policies for transportation, and identify cost-feasible programs and projects to incrementally improve the system to meet future travel needs. The TSP update must be consistent with similar plans prepared by the Oregon Department of Transportation, Metro, and surrounding jurisdictions.

The Transportation System Plan was last updated in 1997, three years after the last Comprehensive Plan update. The State is now requiring the City to update its TSP as part of Periodic Review. The update will be used to guide elected officials and City staff in the development and operation of the City's entire transportation system. The TSP will document the identified function, capacity, and location of existing and future facilities; direct resources to transportation projects and programs; and, identify the level of investment needed to fully implement the Plan.

To accomplish the TSP update, the City has secured the services of a multi-disciplinary consultant team to supplement the work of planning and engineering staff. Specifically, the consultant is assisting with the following tasks and services:

- Review Existing State, Regional, Local Plans and Policies
- Update TSP Modal Plans (auto, transit, bicycle, pedestrian) and Maps in Existing TSP
- Transportation Data Collection & Evaluation Criteria
- Modeling and Analysis
- Project Financial Prioritization
- Transportation Planning Rule Analysis

- Community Development Code and other Code Changes
- Plan Revisions and Adoption
- Public Involvement

An updated TSP will:

- Update plans for all forms of transportation (automobiles, transit, pedestrian, and bicycle) starting by identifying what is existing today and what citizens will need in the future
- Identify gaps and deficiencies in the system
- Identify new projects and programs
  - Include project cost estimates
  - Identify potential funding options
  - Prioritize the projects (to be included in the City's Capital Improvement Plan)
- Ensure that the City is in compliance with State and Metro regulations that have been enacted in the last 14 years

### **WHAT HAS HAPPENED TO DATE**

The Transportation Advisory Board is serving as the advisory committee for the update along with representatives from ODOT, Metro, Clackamas County, Tri-Met, and several members of City staff. The Transportation System Plan Advisory Committee (TSPAC) has met twice and will meet approximately four more times. At this date, TSPAC has reviewed the following materials:

- Overview of the Comp Plan Process
- Public Involvement Plan
- Summary of State Plans & Regulations and Regional Plans and Policies
- Connected Community Background Report
- Goals, Objectives and Evaluation Criteria for the TSP
- Modal Plan Maps for existing and planned projects
- Funding Options

### **NEXT STEPS**

Tonight is the joint review with the Comp Plan CAC of the draft goals and policies for the action area Connected Community, which also serves as the goals and policies for the Transportation System Plan. Attachment 1 outlines the remaining steps.

### **Attachments**

1. Draft Schedule

**Transportation System Plan Schedule  
Working DRAFT**

	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY
<b>Staff &amp; Consultant</b>																		
<i>Review Existing Plans and Policies</i>																		
<i>Create Existing Conditions &amp; Planned Projects Maps</i>																		
<i>Prepares background report on topic with policy questions</i>																		
<b>Meeting # 1 TSPAC</b>		3/14																
<i>Reviewed Charge Statement</i>																		
<i>Overview of Process &amp; Schedule</i>																		
<i>Public Involvement Plan</i>																		
<i>Reviewed Background Report and Policy Questions</i>																		
<b>Meeting # 2 TSPAC</b>			4/11															
<i>Reviewed Updated Draft Goals and Objectives</i>																		
<i>Reviewed Modal Plans and Policy Questions and Capital Improvement Projects</i>																		
<i>Reviewed Open House Format</i>																		
<i>Preliminary Funding Forecast</i>																		
<b>#1 Community Open house</b>			4/12															
<b>TAB ONLY Meeting</b>				5/9														
<i>Comp Plan 101</i>																		
<b>Staff &amp; Consultant</b>				5/31														
<i>Confirm Land Use with Metro and confirm travel model</i>																		
<b>TAB ONLY Meeting (Technical input via email)</b>					6/13													
<i>Review Revised Comp Plan Goals &amp; Policies</i>																		
<b>Staff &amp; Consultant</b>					6/14-6/22													
<i>Revise Comp Plan goals and policies based on TAB input</i>																		
<b>CAC/ TSPAC Meeting</b>					7/11													
<i>Review Revised Comp Plan Goals &amp; Policies</i>																		
<b>PC Work Session on Goals &amp; Policies</b>							8/13											
<b>Staff &amp; Consultant</b>							8/31											
<i>Provide Goals &amp; Policies revisions to TSPAC/CAC via email</i>																		
<i>Provide future model analysis of existing + committed projects</i>																		
<i>Prepare existing &amp; future conditions analysis (deficiencies &amp; opportunities)</i>																		
<b>Meeting #3 TSPAC</b>								9/12										
<i>Review Existing Deficiencies &amp; Opportunities</i>																		
<i>Review Future Forecasted Deficiencies and Opportunities</i>																		
<i>Discuss Potential Solutions</i>																		
<i>Review PC revisions to Goals &amp; Policies</i>																		
<b>PC Hearing on Goals &amp; Policies</b>								9/24										
<i>PC Continuation if necessary</i>									10/8									
<b>#2 Community Open house</b>																		
<i>Review Existing Deficiencies &amp; Opportunities</i>																		
<i>Review Future Forecasted Deficiencies and Opportunities</i>																		
<i>Review Potential Solutions</i>																		
<b>City Council Update</b>									10/23									
<i>City Council Study Session on Goals and Policies</i>									10/23									
<b>Staff &amp; Consultant</b>										11/30								
<i>Provide future model analysis of proposed solutions</i>																		
<i>Develop financial prioritization process</i>																		
<b>Meeting #4 TSPAC</b>																		
<i>Review Future System Performance with Projects</i>																		
<i>Review Project Priorities</i>																		
<i>Review Project Cost Estimates</i>																		
<b>#3 Community Open house</b>																		
<i>Future System Performance with Projects</i>																		
<i>Project Priorities</i>																		
<i>Project Cost Estimates</i>																		
<b>Staff &amp; Consultant</b>																		
<i>Prepares Draft TSP Technical Document</i>																		
<i>Prepare final comp plan language and draft community Development Code, City Street Standards, other codes as needed</i>																		
<b>Meeting #5 TSPAC</b>																		
<i>Review Updated Project List</i>																		
<i>Review Preliminary Technical Document</i>																		
<i>Discuss Upcoming Code Updates</i>																		
<b>Review Final Goals and Policies w/ CAC</b>																		
<b>PC Work Session on TSP Adoption</b>																		
<b>PC Hearing on TSP Adoption</b>																		
<b>CC Study Session on TSP Adoption</b>																		
<b>CC Hearing on TSP Adoption</b>																		