



MEMORANDUM

TO: Comprehensive Plan Citizen Advisory Committee

FROM: Beth St. Amand, Senior Planner

DATE: May 18, 2012

SUBJECT: 2012 Schedule Update

ACTION

Review the updated schedule (attached). Consider three items:

- 1) Adding an Economic Vitality workgroup meeting (to be held in 2nd week of June),
- 2) Adding a second July CAC meeting (July 11), and
- 3) Rescheduling the December 26 meeting.

BACKGROUND

As the Comprehensive Plan Update process moves forward with goals and policy development, some topics have required additional discussion due to their complexity. As a result, staff suggests using additional tools to provide for a full discussion of each topic to keep the process moving forward. The attached schedule proposes reviving the workgroup process as well as adding an additional meeting. The schedule also includes revised dates for specific topics for the remainder of 2012 and early 2013; the CAC's remaining 2013 meeting schedule will be updated at the end of summer.

DISCUSSION

1. Adding an Economic Vitality workgroup meeting.

Staff proposes reconvening the Goal 9 and 10 workgroup and to take a first look at the proposed goals and policies. This would allow the workgroup to identify key issues prior to the CAC meeting, providing staff with time to gather additional information for the CAC meeting and discussion.

2) Adding a second July CAC meeting (July 11).

This meeting would be held as a joint meeting with the Transportation System Plan Advisory Committee (TSPAC), the committee charged with updating Transportation System Plan. The TSPAC meets on the second Wednesday of the month. Combining the CAC and TSPAC review provides an opportunity to jointly discuss the draft of the revised Connected Community goals and policies and assure that the TSP and Comprehensive Plan are consistent. For the CAC, it also provides ample discussion time for both the Connected Community chapter and the Community Health and Public Safety chapter separately, due to their technical nature.

3) Rescheduling the December 26 meeting.

The regularly scheduled CAC meeting would be held December 26. Due to the timing, the CAC may choose to either reschedule this meeting for Dec. 19, Jan. 9 or Jan. 16. The next meeting is not scheduled until Jan. 30.

Next Steps

Staff will revise the schedule based on CAC's feedback, which will be used to update the Planning Commission's schedule and proposed City Council Study Sessions and Hearings schedule. On May 30, the Planning Commission will receive these schedules for its Work Schedule Update agenda item. Staff will also be going to Council in June to provide a schedule update.

Attachments

- a. CAC 2012 Schedule: Draft 5/18/12