



**Comprehensive Plan
Citizen Advisory Committee
Meeting # 17**

**November 16, 2011
West End Building
4:00 pm – 5:30 pm**

PLEASE NOTE: THIS SUMMARY IS NOT A WORD FOR WORD DOCUMENTATION OF ALL OF THE INFORMATION PRESENTED AT THE MEETING. TO SEE THE INFORMATION PRESENTED AND DISCUSSED PLEASE REFER TO THE MEETING MATERIALS ON THE CAC MEETING WEB PAGE <http://welovelakeoswego.com/citizen-committees/cac-meetings/>

Members in attendance: Sally Moncrieff (Chair), Katie Abbott, Tom Brennan, Christopher Clee, Doug Cushing, Tom Fahey, Nancy Gronowski, Liz Hartman, Bob Needham, Teri Oelrich, David White

Members not in attendance: Dorothy Atwood, Bill Gaar, Jim Johnson, Tim Mather

Staff in attendance: Sid Sin, Laura Weigel, Sarah Selden, Kirstin Greene (Cogan Owens Cogan)

1. Public Comment

Jon Gustafson, Planning Commission Chair, shared concerns that he and Commissioner Bhutani had regarding the November 3rd Community Culture Summit. He stated that discussions of topics went well, but were too broad to provide adequate guidance for new policies. During summit work-group sessions, public input was heavily influenced by the quality of facilitation, how notes were recorded, and group dynamics. Commissioner Gustafson urged that the comp plan team allow for individuals to provide public comment without any of the filters of a work-group session. In addition, he stated that comment form questions tended to be so open ended that they were difficult to answer.

Don Burdick discussed an article from COLA (Citizens for Local Accountability) LO regarding blast e-mails sent to individuals outside of Lake Oswego regarding lake access. He stated that these e-mails asked individuals residing outside of Lake Oswego to “stack” comments on the Virtual Community Summit in favor of a certain position. Mr. Burdick, citing conflicts of interest, again (see CAC meeting notes from October 26, 2011) called for Todd Prager’s resignation from the planning commission.

2. CAC Comments

CAC members shared their practices regarding keeping contact with neighborhood groups, boards, and commissions. Councilor Moncrieff commended CAC members for recruiting board and commission members to attend the summit, and for facilitating summit break-out sessions. CAC members liked the way that policy questions focused dialogue in small group discussions and felt that their constituent boards and commissions felt engaged during the event.

3. Agenda Review & Announcements

Laura Weigel gave a summary of the We Love Lake Oswego poetry contest judging and award ceremony.

4. Community Culture Debrief

There were four opportunities for people to provide feedback during and after the Community Culture Summit: small group discussions, comment forms, policy wall, and the virtual summit. 166 people signed in to the summit, but staff estimates that closer to 200 individuals attended. The Virtual Community Summit had 461 unique views: 178 respondents who provided over 3,500 comments.

CAC members stated overall the summit was a great success, but there is always room for improvement. CAC members stated that it was difficult for note-takers to keep up with all the comments being made. They also stated that the comment forms were too long and difficult to find. Noise was also an issue for some facilitators and note-takers because it made it hard to hear certain comments. There should also be a distinction between scribes and facilitators. Groups or tables should be smaller so that people are closer together. One suggestion was to provide attendees with note cards and large pens that could then be taped onto larger flip charts. This would allow people to record their own comments in groups.

5. Draft Action Area Backgrounds

a. Inspiring Spaces & Places

Laura Weigel briefed the CAC on feedback received from the TAC regarding draft one-page background documents. Language needs to be more accessible for the citizenry, and more maps and other visualizations need to be more prominent.

Some CAC members voiced concern over the use of certain terms like mixed-use and infill which may have negative connotations and could be confusing to some residents.

b. Complete Neighborhoods & Housing

Sarah Selden briefed the CAC on feedback received from the TAC regarding draft one-page background documents for this action area. The TAC suggested that strong visual examples be a core component of the next summit and that language in one-page documents be easily understood by all LO citizens.

Laura Weigel suggested that the CAC join a neighborhood association tour of housing options in Lake Oswego that Mayor Hoffman may be organizing in February.

6. Public Comment

There were no additional public comments.

7. CAC Comments

There were no additional CAC comments.