



MEMORANDUM

TO: Comprehensive Plan Citizen Advisory Committee (CAC)

FROM: Beth St. Amand, Senior Planner
Laura Weigel, Neighborhood Planner

DATE: January 11, 2013

SUBJECT: January 17, 2013 Meeting

ACTIONS

1. Briefly review the process and schedule.
2. Continue final review (from 11/29/12) of the “Urbanization” goals and policies and consider recommending them to the Planning Commission.
3. Conduct first review of the draft City Services/Police and Fire; Government Services goals and policies.
4. Conduct first review of the Wastewater Goals and Policies.

1. Process Overview

Staff will provide a process update. As a reminder, the CAC meets both Jan. 17 and Jan. 31. Reference Document A tracks the project’s process thus far. On December 4, Economic Vitality became the fourth action area to receive preliminary approval by the Council. Thank you to Bill Gaar and Doug Cushing for their excellent hearing presentation. The Council voted 6-1 to give preliminary approval to the action area. We’re over halfway there!

In the coming year, the project will focus on finishing the remaining goals and policies, compiling the final document, setting up the Action Plan (implementation), and preparing for the final Plan adoption hearings.

Meeting Items 2-4: Goal and Policy Review

The remainder of the meeting reviews goals and policies from the Community Health and Public Safety Action Area. The 2035 Community Vision statement includes the following statement for the CH&PS Action Area:

“Our community is a safe place to live and supports lifelong active and healthy living. We have excellent public safety response systems that work together with an involved community to ensure peace and safety. There are opportunities for active lifestyles and to obtain locally grown food that promotes the health and social interaction of our residents.”

Community Health and Public Safety is divided into two parts: Healthy, Safe People, and Public Safety and Services. The Jan. 7 meeting focuses on policies from Public Safety and Services. Keeping the vision in mind as we conduct the review, this section addresses

- how the City can and will serve existing and future residents and businesses of Lake Oswego;
- ensuring the availability of proper infrastructure to serve these identified areas and maintain services Citywide;
- coordination of future City investments and policy choices to maintain and advance Lake Oswego's quality of life; and
- how the City can contribute to the community's safety and health through minimizing exposure to natural hazards, making sustainable choices that meet the community's needs without compromising the needs of future generations, and providing infrastructure to promote community health through design or other tools.

Please consider if the proposed revisions reflect the community's desired direction as you have observed throughout the Comprehensive Plan update public engagement process; provide goal and policy direction needed to support the vision statement; and if additional revisions are needed.

2. Urbanization Goals and Policies

During this meeting, the CAC will be asked to recommend the revised goal and policies to the Planning Commission. The CAC discussed this section at the Oct. 25 and Nov. 29 meetings. Attachment 3 represents all the CAC comment received from previous meetings; revised policies are highlighted in yellow.

A few points of clarification:

- The CAC requested a map that defines the Upper Stafford Basin; please find this map in Attachment 3, page 13. This map offers a general proposal for discussion purposes. It includes topography, natural resources, and political boundaries. The Stafford Hamlet does not define the Upper Stafford Basin. Staff drove the Stafford area and noted where natural breaks may occur.
- **Policy B.1** is now more consistent with the Inspiring Spaces and Places Policy B-2: *Support efforts to maintain the rural character to the immediate south of the City's urban service boundary in order to provide access to small community farms, sustainable agriculture, and parkland in close proximity to the city center.* Note that the ISP policy will be revised to remove "small community farms," as the CAC did with Urbanization Policy B.1.
- **Policy C.2** (Island Annexations). During the November discussion, the CAC suggested adding a clause to allow for health hazards; upon further examination, staff has recommended not including this clause. State law requires any island (unincorporated land surrounded by the City on all sides) to be annexed as a whole, and would not allow the City to only include properties with a health hazard. Additionally, the applicability is limited within the City due to the boundary requirements for island annexations.

3. City Services

Administrative and Government Services, Energy, Communications, and Schools

The goal and policies in this section are not part of the statewide planning goals. Each policy in the existing section is addressed in other action areas; therefore staff proposes removing this section from

the revised plan.

Police and Fire Goals and Policies

Staff reviewed the background report and draft goals and policies with the Fire Marshal, the Police Captain, and the Police Lieutenant who most frequently works with the public. The CAC should review and make a recommendation to the Planning Commission.

4. Public Facilities/ Wastewater Background Review

Attachment 5 provides a first draft of Wastewater Goals and Policies. On Nov. 27, 2012, the City Council adopted the City's Wastewater Master Plan Update. The recommendations of the Plan are being used to update the wastewater portion of the City's Public Facilities Plan and Comprehensive Plan goals and policies. Reference Document D provides the Plan's executive summary, which is being used as our background report for this process.

The Wastewater Collection System Master Plan provides a plan for management and operation of the City's wastewater collection system through the year 2045. (Note: This is 10 years beyond the current Comprehensive Plan Update planning threshold of 2035). The WWMP includes a current inventory and analysis of the condition and capacity of the City's wastewater collection system infrastructure, and identifies short-term and long-term improvement needs. The WWMP recommendations will also be used to update the Capital Improvement Plan, the Public Facilities Plan, the Utility Code, Master Fees and Charges, the Community Development Code, and the Comprehensive Plan as necessary.

Existing Conditions

For the purposes of the WWMP, the "system" is defined as the City's wastewater major collector pipelines, pump stations, and septic tank effluent pumps (STEPs). The service area is equal to the existing Urban Service Boundary (Figure ES-1, page 2 of the Executive Summary). The City operates and maintains approximately one million feet of wastewater pipes, 12 pump stations, and 21 septic tank effluent pumps. The system is aging: approximately 30 percent of the City's major collectors have a remaining useful life of 10 years or less; 79 percent of the existing major collectors are expected to reach the end of their useful lives by 2045. The City does not have its own treatment plant.

During rain events, the City's system experiences flows more than 10 times higher than the base (dry weather) flow, which usually indicates that there are improper storm connections to the sanitary sewer (infiltration and inflow) or the collection system has deteriorated. This can result in more demand, requiring larger sewer pipes and pump stations, and wastewater treatment plant capacity. It can also cause sewer overflows via manholes and basement backups.

WWMP Recommendations

The WWMP analyzes the system capacity based on existing and projected base flows (or expected demand) based on current and future land uses/growth; condition of infrastructure; and regulatory requirements. It prioritizes improvements that correct system deficiencies to ensure public safety and protect the community's investment in the existing infrastructure system.

The WWMP focuses the bulk of its recommendations (\$67 million) in two areas: a Repair Program to fix old, deteriorated pipes and an Improvement Program, which includes projects to serve the existing city

limits. Projects include replacing and resizing infrastructure, increasing capacity, and reducing demand on the system through reducing infiltration and inflow. It also includes an Expansion Program (\$3 million) that looks at projects needed to provide more capacity to serve the entire Urban Service Boundary over time.

Applicability to the Comprehensive Plan

The above existing conditions and recommendations were used to update the existing Comprehensive Plan policies in consultation with public works staff. In August, the Community Health and Public Safety online survey included the following question:

5. How important is it for the City to help get people off septic systems before they fail? Just over half of respondents said it was important (30%) or very important (22%); a quarter of respondents said somewhat important, and 21 percent said it was not important.

The CAC should review the goals and policies and make a recommendation to the Planning Commission.

NEXT STEPS

1. Process Overview. Staff will continue to provide updates.

2. Urbanization Goals and Policies

If the CAC recommends these goals and policies to the Planning Commission, this will be the first section of Part 2: Public Facilities and Services completed (the CAC will review City Services and Public Facilities next). Once both Part 1: Healthy Safe People and Part 2 are completed, the Planning Commission will hold a hearing on all of Community Health and Public Safety.

3. City Services/Police and Fire Goals and Policies.

The Planning Commission will review these draft policies, with CAC revisions, in February and March.

4. Public Facilities/ Wastewater Goals and Policies

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