



CITY OF LAKE OSWEGO

380 A Avenue  
PO Box 369  
Lake Oswego, OR 97034

503-635-0270  
[www.ci.oswego.or.us](http://www.ci.oswego.or.us)

## MEMORANDUM

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**TO:** Comprehensive Plan Citizen Advisory Committee

**FROM:** Sidaro Sin, Senior Planner

**DATE:** August 16, 2011

**SUBJECT:** Comprehensive Plan Update Process, Fall 2011-Spring 2013 Schedule, Action Areas and Products

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### **ACTION**

Provide direction on process, schedule, action areas, and products of the Comprehensive Plan (Plan). This item was continued from the July 27, 2011 CAC meeting.

### **BACKGROUND**

On August 8, the Planning Commission met to review and provide comments on the process, schedule, action areas and final products. The Commission was supportive of the direction, asked clarifying questions and provided the following question:

- Could the second CAC meeting prior to the Planning Commission hearing be taken out to shorten the timeframe?

Response: Deleting the second meeting would not shorten the timeframe in most cases because these meetings were intended to serve two functions: 1) Allow the CAC to receive the Planning Commission work session comments, and 2) Allow the CAC to review the first draft goals and policies for the next action item.

### **DISCUSSION**

This item was continued for discussion from the July 27 CAC meeting due to a lack of time remaining in the meeting. For initial comments and questions, please refer to the July 27 meeting memo and reference and the draft meeting summary provided by the CAC. To help expedite this review, staff had asked CAC members to e-mail comments and questions by August 5 so that they could be consolidated for this meetings discussion. No comments or questions were received.

Since the July 27 meeting updates have been made to the following items:

I. Comprehensive Plan Schedule (Updated 8/4/11) – Reference Material A, Action Areas order changed to:

1. Community Culture:

- Same as previous schedule, start with something that inspires and unites the community.

2. Inspiring Spaces & Places:

- Moved up to continue with inspiring theme.

3. Economic Vitality:

- CAC suggested mixing more complex subjects in the beginning.
- Continues with the momentum from the G 9 & 10 workgroup work.
- Economic development will help inform the transportation system.

4. Connected Community:

- Will be informed by Economic Vitality and they both will inform complete neighborhoods and housing.

5. Complete Neighborhoods & Housing:

- Same location as previous schedule – will be informed by economic development and connected community action areas.

6. Community Health & Public Safety:

- Moved towards the end to allow other action areas to move up in the timeline.

7. Healthy Ecosystems:

- Delayed to allow the new natural resources planner time to become familiar with the topic area and help lead this action area.

II. Action Area with Planning Goals (Updated 8/11/11) – Reference Material B:

- Re-ordered the action areas to reflect the community summit review schedule.
- Community Culture:
  - New subject, added the arts and library
  - Moved Goal 11, Section 5 – “Energy”, to Community Health and Public Safety because the section talks about “energy” being an essential utility that the city coordinates with private provider source. This is more applicable to maintaining the community welfare as it related to health and public safety.
  - Moved all of Goal 11, Section 5 to Community Health and Public Safety, EXCEPT School section.
- Community Health & Public Safety:
  - New Subject – Food systems

**REFERENCE MATERIALS**

- A. Comprehensive Plan Schedule (Updated 8/4/11)
- B. Action Area with Planning Goals (Updated 8/11/11)