

City of Lake Oswego



Comprehensive Plan Update Proposed 2011 CAC Goals 9 and 10 Workgroup Schedule

TAC/ WORK GROUP/CAC Meeting #1: January

1. Review of schedule, process, regulatory requirements (Particularly Work Group)
2. Population forecasts (Work Group only; TAC has reviewed)
 - Is there a population group the community should try to attract?
3. Goal 9: Economic Development
 - A) Review Draft Community Economic Development Objectives (CEDOs)
 - What changes are needed to recommend to the CAC?
 - B) Review Trends Analysis and Future Industries (Demand)
 - Future employment: what are our desired target industries?
4. Goal 10 (Housing)
 - A) Review Buildable Lands Supply
 - B) Housing Demand
 - Are past development trends a likely or desirable indicator of the future? Why or why not?
 - What should Lake Oswego be doing related to affordable housing?

TAC/ WORK GROUP/CAC Meeting #2: February

1. Goal 9
 - A) Review/Comment on Site Inventory
 - B) Assessment of Employment Land Potential (reconciliation of demand and supply); Scenarios for Future Growth
 - Implications
 - Strategies
2. Goal 10
 - A) Needed Housing (Future) and Actual Housing (Past) – Reconciliation of Supply and Demand
 - B) Scenarios

TAC/ WORK GROUP/CAC Meeting #3: March

1. Goal 9

- A) Review Draft Scenarios for March 29 Open House
- B) Implementation Policies, Strategies

2. Goal 10

- A) Review Draft Scenarios for March 29 Open House
- B) Implementation Policies, Strategies

TAC/ WORK GROUP/CAC Meeting #4: April

1. Goal 9

- A) Review full revised draft Economic Opportunities Analysis (EOA)

2. Goal 10

- A) Review full revised draft Housing Needs Analysis (HNA)

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DRAFT CHARGE STATEMENT

CAC Goal 9 & 10 Work Group

Purpose

The purpose of the Goal 9 & 10 Work Group is to advise staff on key questions related to the update of the Economic Development (Goal 9) and Housing (Goal 10) elements of the Comprehensive Plan. This group would meet in between Comprehensive Plan Citizen Advisory Committee (CAC) to provide guidance to staff in advance of seeking feedback from the CAC as a whole.

Charge

The Work Group is charged with working with staff on technical aspects of the state-required Goal 9 Economic Opportunities Analysis (EOA) and Goal 10 Housing Needs Analysis (HNA). Topics are expected to include:

- Articulation of economic development objectives
- Review of buildable land inventories
- Population and employment projections
- Redevelopment assumptions
- Suggested areas and strategies for accommodating needed and/or other desired housing and employment types

Timeline and Schedule

The Work Group is expected to meet three times between the beginning of January and the end of March 2011 to help develop the draft EOA and HNA. One contingency meeting is identified if necessary and agreed upon by the Work Group. The group is expected to meet once between the end of March and end of May 2011 to provide feedback for the final recommended draft EOA and HNA. Meetings will be approximately two hours long.

Member Composition and Responsibility

The Goal 9 & 10 Work Group will consist of two Planning Commissioners and two Comprehensive Plan Citizen Advisory Committee (CAC) members. If a Work Group member must step down, a replacement will be requested from the Commission or CAC.

The Work Group is expected to:

- Make recommendations that reflect the values of the community as a whole.
- Come to meetings prepared to discuss the materials and respond to questions outlined by staff in the meeting packet.
- Ask questions.
- Remain on schedule and within the scope of work. The City is completing the Goal 9 & 10 work through a grant from the Department of Land Conservation and Development (DLCD) and must complete the EOA and HNA by May 31, 2010.

Staff Responsibilities

Staff will prepare meeting agendas and summaries that focus on discussion questions and key agreements. Meeting agendas and materials will be distributed one week before each meeting.

Public Records

All Work Group meetings will be open to the public and subject to Oregon public meetings and records laws. All public comment should be submitted in writing to staff.

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