

**LAKE OSWEGO COMPREHENSIVE PLAN UPDATE  
CITIZEN ADVISORY COMMITTEE  
OSWEGO LAKE WORK GROUP *DRAFT* CHARGE STATEMENT  
DECEMBER ~~14~~<sup>22</sup>, 2011 (REVISED)**

**BACKGROUND**

Pursuant to City Council Resolution 10-45, the Comprehensive Plan Citizen Advisory Committee (CAC) may form and work with subcommittees, if necessary, to address specific issues such as affordable housing, sustainability, urban service area expansion, or other issues that require concentrated or focused attention.

At the October 26, 2011 CAC meeting, the CAC agreed on a protocol for considering requests of the CAC to address issues as part of the Comprehensive Plan update. The topic of public access to Oswego Lake was brought to the CAC via a citizen, and subsequent comments have been made through the Comprehensive Plan Community Culture outreach and other community dialogue.

**PURPOSE**

The purpose of the Work Group is to review public comments regarding Oswego Lake access received by the City through December 14, 2011 and make recommendations regarding a) whether the question of Lake access should be addressed through the Comprehensive Plan update process, and b) if so, how and on what topics.

The purpose of the work group is **not** to consider whether lake access should be provided, but to evaluate the public comments made thus far and to determine whether the CAC should address it in the plan.

**CHARGE**

The Work Group should consider comments on the subject of Oswego Lake access collected since the start of the Comprehensive Planning process in July 2010. Members of the Work Group should use the CAC's New Issues Protocol to make a recommendation to the CAC regarding if or how the topic should be considered further via the CAC.

The Work Group may consider the following:

- What level of interest has been received regarding Lake access, both in favor of and opposed to, through the public engagement process?
  - For those in favor, what type of access is being requested?
  - For those opposed, what is the reason for opposition?
- How is the subject addressed or not addressed in the existing Comprehensive Plan?
- Does the proposal fall under the tasks required as part of the City's periodic review work program?
- Is the proposal consistent with, or does it help to implement, the 2035 Vision statement?
- ~~Is the CAC the appropriate body to address the topic? If not, what is the Work Group's recommendation for any future community discussion on this issue?~~ The Work Group may also raise other considerations as appropriate.

The Work Group shall provide recommendations to the CAC regarding:

- Is the CAC the appropriate body to address the topic? If not, what is the Work Group’s recommendation for any future community discussion on this issue?
- Whether the question of Lake access should be considered as part of the Comprehensive Plan update
  - ~~If so,~~ create a draft of the potential ~~the~~ next steps that should be taken to address this issue, including topics to be addressed (zoning, natural resources, policy, other). Since this issue is complex, the CAC is not expected to outline an in-depth “next steps” work program. This would be a task of a new work group.
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If the CAC decides that the topic of Lake access should be addressed through the Comprehensive Plan update, a second work group may be formed to develop an understanding of the background related to access to Oswego Lake, including:

- Historic context
- Legal implications
- Fiscal Impacts

If formed, a second work group would likely be charged with coordinating specific recommendations for the CAC’s further consideration.

**TIMELINE AND SCHEDULE**

This Work Group is expected to meet one or two times in January and submit their recommendation to the CAC at the January 25, 2012 CAC meeting. Meetings will be approximately two hours long.

**MEMBER COMPOSITION**

The Work Group will consist of:

- Volunteer CAC Members

**QUORUMS AND DECISIONS**

A majority of the members shall constitute a quorum for the conduct of formal work group business, in particular the formation of recommendations. Members shall strive for consensus but in the event consensus cannot be reached, the vote of the majority shall represent a decision. The Work Group may include a minority opinion with the majority recommendation if needed.

**STAFF RESPONSIBILITIES**

Staff will prepare a meeting agenda and public comment summary and guidance for framing the discussion. The meeting agenda and materials will be distributed before each meeting and a summary will be provided after the meeting.

**PUBLIC RECORDS**

All Work Group meetings will be open to the public and subject to Oregon public meetings and records laws.