

City of Lake Oswego



Comprehensive Plan Update Community Meeting Outline -- Discussion Draft

This memo describes the purpose, format, materials and staffing for the City of Lake Oswego Comprehensive Plan community meetings.

Purpose and Outcomes

The City of Lake Oswego is hosting two community meetings to formally kick-off the We Love Lake Oswego Comprehensive Plan process. While the City has distributed a questionnaire on community values and made presentations to groups throughout Lake Oswego, the meetings will be the community's first opportunity to learn about the project and process in a large public forum. The purpose of the meetings is to engage the community in a fun and interesting discussion about community values, our desired future and strategies to get there. This discussion will build on the results of the community values questionnaire and harness citizens' creativity in envisioning the future of Lake Oswego and how to achieve that vision.

The desired outcomes for these meetings include:

- An engaged and invested community
- Better understanding of community values and priorities
- Information needed to develop scenarios and criteria to evaluate them

Logistics

The three-hour meetings will be held in West End Building on Tuesday, October 12 from 6:30 to 9:30 PM and Saturday, October 16 from 9 AM to Noon. Community members will be asked to pre-register via e-mail or the We Love Lake Oswego website. Community members are encouraged to attend whichever time is most convenient for them. Programs at the two meetings will be identical.

Format

The meetings will employ a workshop format, consisting of presentations followed by small group discussions and a large/full group activity. Small group discussions will focus on the various action areas of the Comprehensive Plan and provide all participants an opportunity to share their ideas.

Materials

- Agenda
- Action area descriptions, existing conditions and demographics
- Summary of survey results
- Base map for each table with community facilities/major streets identified
- Discussion guides for small group leaders
- Facilitation tips for small group leaders

Example Questions

Each action area discussion group will have the following format and include questions specific to that action area:

1. Review existing conditions and trends (from plenary presentations).
2. Review what the community said they would like in the future (from survey).
3. Does the group generally agree with this vision for the future?
4. How do we make the vision a reality?

Action Area	Description	Questions
Healthy Ecosystems	Discussion/ Mapping exercise (Map to include aerial photos)	<p>Citizens say that reducing consumption and recycling are the best ways to reduce our impact on the natural environment.¹</p> <ul style="list-style-type: none"> ▪ Do you agree? ▪ Where does your food/water/energy come from today? ▪ Where would you like it to come from in the future? <p>Citizens say reducing pollution/harmful substances is one way to improve health. Greenhouse gasses (GHGs) are one of the threats we face today and in the future.</p> <ul style="list-style-type: none"> ▪ What can we do to minimize the impacts of GHGs locally?
Healthy and Safe People	Discussion/ Mapping exercise (Map to include sidewalks, bike paths, trails and parks)	<p>Citizens say healthy and safe activities for children will contribute to improving the community's health.</p> <ul style="list-style-type: none"> ▪ Do you agree? ▪ What activities and amenities should be offered in the future?
A Connected Community	Discussion/ Mapping exercise (Map to include specific TSP and other regional transportation improvements)	<p>Citizens indicate it is likely they will travel by public transportation in the future.</p> <ul style="list-style-type: none"> ▪ Do you agree? ▪ What public transportation improvements are needed? ▪ Where should public transportation services be located? <p>Citizens indicate a strong desire to walk and bike to meet their daily needs.</p> <ul style="list-style-type: none"> ▪ Do you agree? ▪ What improvements are needed to sidewalks and bike paths to make walking and biking safer and easier? ▪ Where should new walking and biking paths be located?
Inspiring Spaces & Places	Discussion/ Mapping exercise (Map to include bike lanes, sidewalks, paths and natural areas)	<p>Citizens indicate that connections to parks and natural areas are the most important public areas to maintain.</p> <ul style="list-style-type: none"> ▪ Do you agree? ▪ Where additional connections/natural areas are needed? ▪ What can the community do to maintain and improve these areas?

¹ This will be a scaled question (1-10) on the comment form for all action areas.
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Action Area	Description	Questions
Economic Vitality	Discussion/ Mapping exercise(Map to include employment, retail, and commercial centers)	Citizens say that they want Lake Oswego to be a full-service community where they can live, work and access goods and services. <ul style="list-style-type: none"> Do you agree? Present list of services citizens say are needed in Lake Oswego. <ul style="list-style-type: none"> Do you agree? What else is needed? Where should they be located?
Complete Neighborhoods & Housing	Discussion/ Mapping exercise (Map to include senior centers)	Citizens indicate a desire to attract young families and help seniors stay in Lake Oswego. <ul style="list-style-type: none"> Do you agree? Citizens say that rehabilitation/redevelopment of existing housing and new, cottage style houses should be used to accommodate these populations. <ul style="list-style-type: none"> Do you agree? Should the City attempt to locate new housing in existing areas or seek to expand?
Community Culture	Discussion/ Mapping exercise (Map to include cultural amenities)	Citizens indicate that they would like more concerts, theater and public art in Lake Oswego. <ul style="list-style-type: none"> Do you agree? How can the arts be more accessible in Lake Oswego? How can Lake Oswego better enhance and preserve its identity and sense of place?

Draft Annotated Agenda

Time	Activity	Lead
-0:30	Sign-in/Refreshments Served <i>Meeting participants receive a name tag and packet of information including an agenda and background/existing conditions information for action areas in Lake Oswego and questionnaire results.</i>	All
0:00	Welcome and Introductions <i>Meeting participants are seated at round tables in groups of ten (including one facilitator). Introduce WeLoveLO video.</i>	Mayor Jack Hoffman
0:10	Project and Process; Sustainability Framework <i>Provide a description of the project purpose, process and desired outcomes. Introduce the CAC as a group. Describe the Sustainability Framework and "wall exercise".</i>	Councilor Sally Moncrieff
0:20	Speaker/Call to Action <i>Present "mega-trends" that will impact Lake Oswego over the next 20 years. Provide inspirational words about the citizen role in planning for the future.</i>	Suggestions?
0:40	Existing Conditions/Survey Results <i>Discuss existing conditions in Lake Oswego in relation to the community values questionnaire results.</i>	Laura Weigel

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1:00	Action Area Exercise Introduction <i>Brief description of table exercise.</i>	Kirstin Greene
1:10	Break	
1:20	Action Area Exercise: Part I <i>There will be at least one table for each of the Comp Plan action areas. Each table will have a map of Lake Oswego and be facilitated by a CAC, City Council or Planning Commission member. Participants will be asked to go to the table of the action area they would most like to discuss. Table facilitators will lead participants in an exercise/discussion related to the action area. Participants will be asked to discuss strategies to move from today's Lake Oswego to the future envisioned in the survey results. Facilitators also will prompt participants to address specific issues the City is interested in hearing about. The result will be a map and/or notes about that action area.</i>	All (Kirstin)
2:05	Break	
2:15	Action Area Exercise: Part II <i>Participants will move to their second choice of action areas. The facilitator will present the results of the previous discussion and ask new participants for their comments.</i>	All (Kirstin)
2:40	Reports <i>Brief reports from action area tables to the large group (top 2 ideas).</i>	All (Kirstin)
2:50	Next Steps	Councilor Sally Moncrieff
3:00	Adjourn	