



**Comprehensive Plan
Citizen Advisory Committee
Meeting #5 – Summary**

**December 2, 2010
Council Chambers, City Hall
4:00 pm – 6:00 pm**

Members in attendance: Sally Moncrieff (Chair), Dorothy Atwood, Tom Brennan, Christopher Clee, Doug Cushing, Bill Garr, Nancy Gronowski, Liz Hartman, Lauren Irving, Tim Mather, Bob Needham, Teri Oelrich

Members not in attendance: Tom Fahey, Jim Johnson, David White

Staff in attendance: Sid Sin, Laura Weigel, Sarah Selden, City of Lake Oswego; Kirsten Greene, Cogan Owens Cogan, facilitator

1. Public Comment

Erin O'Rourke-Meadors – Submitted the attached letter.

Chair Moncrieff's response: She clarified that the "Affordable Housing Task Force" report can be used by the CAC as reference material because not all reports are "adopted" by Council, but are accepted by Council. She also told the CAC that Lindsey Kuipers, the comp plan intern, is double checking all the numbers on the "neighborhood snapshots" to make sure they are correct and thus far the numbers are correct. Staff is getting additional numbers that were requested by Meadors as well. Staff is also working with the school district to get the number of students enrolled by neighborhood instead of by school. Once that data is available (if it becomes available) the revised neighborhood snapshots will be posted to the CAC website.

2. CAC Feedback

There were no corrections to the last meeting minutes.

Kirsten Greene explained that some adjustments were made to the agenda structure. Time was added to the agenda to get CAC feedback and communication at the beginning and end of the meeting.

Dorothy Atwood invited CAC members to learn more about The Natural Step sustainability framework and become a trained presenter in The Natural Step. A Train the Trainer workshop will be held on January 28 and 29, 2011 and a Natural Step refresher presentation will be held on January 13. Atwood also encouraged CAC member to go back to their boards and commissions and encourage their members to attend the workshop.

3. Periodic Review Projects Coordination Memo (see meeting materials)

Sid Sin reviewed the memo included in the CAC packet which provided an overview of how the following projects will be coordinated with the comprehensive plan update:

- a. Transportation System Plan
- b. Wastewater Master Plan

- c. Stormwater Code & Design Manual Update
- d. Parks System Plan

Chair Moncrieff mentioned that all parts of the plan impact all other parts of the plan. Plans do not function alone. By updating the entire comprehensive plan, efficiencies are created and it helps move various City departments out of silos and see the interrelatedness of different department plans.

Tom Brennan asked if the different departments working on the different updates will report to the CAC and when?

Staff Response: Yes, the different departments will report to the CAC. The exact report dates haven't been identified, however sometime within 2011.

4. Goal 9: Economic Development & Goal 10: Housing Memo (see meeting materials)

a. Process

Kristen Greene reviewed the steps, timeline and status of the Goal 9 & 10 work needed to update the goals. Goal requirements and draft overviews were included in the September 22 packet. There are also reference materials on the website: <http://welovelakeoswego.com/about-the-plan/cac-meetings/>

b. Work group

Due to the depth of information and analysis required, staff recommended forming a focused work group, which would come back to the CAC for feedback. Staff has already discussed the idea with the Planning Commission who agreed it was a good one. Planning Commissioners John Gustafson and Julia Glisson volunteered for the work group. The CAC agreed that forming a work group is appropriate. Staff asked for at least two volunteers.

Chris Clee asked if anyone outside of the CAC and Planning Commission was invited to sit on the work group. Jane Blackstone, the City's Economic Development Manager had volunteered. Dan Vizzini, former Planning Commissioner, interim City Council Member and member of the Affordable Housing Task Force volunteered as well. Clee suggested that the group might be open to others, such as the Chamber. Clee also asked what other projects have subcommittees? Staff explained that the:

- Transportation System Plan (TSP) will likely use the Transportation Advisory Board for the subcommittee for the TSP update.
- The Parks and Recreation Advisory Board is the working group for the Parks, Recreation and Natural Areas System Plan update.
- The Stormwater Code & Design Manual Update and the Wastewater Master Plan are primarily technical documents that will be updated by the Public Works department.

Chris Clee wanted to know if there would be opportunities in each of these updates for public comment and staff responded that there will be, particularly for the Parks Plan and Transportation Plan.

Kirsten Greene drew a diagram outlining how all of the plans fit into Periodic Review, and the flow of public input to the recommendation of the CAC to the Planning Commission to the City Council. Staff is developing a diagram of this process and will post it to the website in the near future.

Tom Brennan asked how the Metro Urban Growth Boundary report impacts Goals 9 & Goal 10 work.

Kirsten Greene responded that Metro is required by the state to accommodate employment and housing needs based on population forecasts for the region. Metro is required to look at the short term (5 years) and long term (20 years) projected growth. In the past the Metro's Functional Plan has included a chart with specific targets for housing and employment for each of the 27 Metro jurisdictions, based on population forecasts. Metro asked jurisdictions what their capacity was based on existing zoning, and jurisdictions supplied the numbers for use by Metro to measure compliance. From what Greene understands, in the future jurisdictions will not have specific targets, but instead there will be a policy of no net loss. Metro believes the region has capacity to accommodate projected growth as long as the region doesn't lose any capacity. Greene will clarify with Metro how compliance will be measured.

Sid Sidaro stated that Lake Oswego is using the population forecasted by the FCS report, not numbers from Metro. The FCS report states that the City will grow over the next 25 years, not based on Metro dictated numbers, but by natural demand. Sidaro stated that Lake Oswego can't control growth, but it can manage it.

Dorothy Attwood stated that the focus shouldn't be on numbers, but on identifying what kind of community we want to be in the future.

The CAC firmly agreed that forming a working group for Goal 9 & 10 is a good idea. CAC members who volunteered: Doug Cushing, Tom Brennan, Liz Hartman, Chris Clee, and Lauren Irving (as time permits).

5. **Draft Vision and Validation Memo** (see meeting materials)
 - a. Feedback received (see results attached to above memo)
 - b. Draft vision decision

The CAC agreed:

- It would be best if the vision statement could fit on one page.
- Clarify that the vision is a statement by the community. Use the correct pronoun "our."
- The bold statements as standalone statements don't say enough to future generations – the descriptive language should stay.
- Add the word "thriving" before sustainable in the first paragraph
- Delete the phrase "harmony in nature" in the first paragraph
- Healthy Ecosystems – the word "evolving" should be added before "community values" and the word seamlessly should be cut.

Staff will send a revised draft vision statement out to the CAC for feedback by December 10, 2010.

6. **CAC Design Workshop Memo** (see meeting materials)

CAC members asked how the participants for the workshop are being selected. Staff said the idea to tap into local experts came from the mayor early on in the process. The mayor feels that Lake Oswego has a wealth of local knowledge that could enhance this process. Staff indicated that if the CAC has any recommendations for attendees to let staff know.

The CAC recommended adding to the list landscape architects and ecologists, i.e. people who deal with the land, as well as experts who work in Lake Oswego on Lake Oswego projects even if they don't live here, because they might have a unique perspective.

The CAC discussed the themes that will be explored at the workshop.

- It was clarified that the Lake Grove business areas is designated as a Town Center by Metro.
- All of the themes assume a number of things. It was suggested that the assumption "housing is available for all incomes and ages" be changed to reflect a diversity of housing options or choices are available.
- A member asked that the similarities and differences of each theme be clarified.
- Several members didn't like the theme title "Urban Villages."
- It was suggested to add language about home-based businesses and think a little more about what that means. It's not just home-based business, but also telecommuting. Both will require code changes to implement and could have infrastructure implications.
- One thinks the concept "development is planned with nature" should be elevated.

7. Public Comment

Mary Olsen hopes that the new Census Data will be compared to the population projections to confirm where we are today as a measure of where we will be in the future. She gets the feeling that when people talk about no growth it means that everyone is just going to stay here and die. Olson said that no growth doesn't mean no change. She said that we shouldn't forget that it won't necessarily be easy to attract young families. The whole country is aging, not just Lake Oswego.

Staff Response: The new Census Data will be compared to the population projections when it becomes available.

Jim Bolland didn't hear any discussion about the draft vision survey comments. It appears to him that the process has a credibility problem based on the comments. He thinks the CAC is wondering afar from what a comprehensive plan should be. He said it sounds like we are throwing out the existing comp plan and starting over. He thinks the CAC should look at the existing plan and see what is working and what isn't.

Staff Response: There were 108 responses to the 2035 Draft Vision Survey. The survey respondents were asked if they strongly agreed, somewhat agreed, acceptable, mostly disagreed, or strongly disagreed with the introductory vision statement and seven action area statements. Results indicate that 80% of respondents responded in support of statements with "acceptable" or above.

The existing comprehensive plan is being used as the foundation for discussions moving forward. It will serve as the baseline that will be updated to reflect new information and implementation since 1994. Staff is currently analyzing each section of plan to determine what information is out of date and what new regulations/standards have been developed in the last 16 years.

Tom Coffee stated that now that the CAC has worked on vision, his reaction is that the draft vision for 2035 could be a statement about what exists now in 2010 with three exceptions. The 2035 vision includes the words "sustainability, higher density, and connect with City and Region." Coffee feels that this last statement is a push for the street car.

Carolyn Jones stated that her review of the last three bullets of the vision statement reveals an omission of any reference to private property rights. She stated that without sustainable property rights, quality of life is compromised and economic development is also compromised because people who are informed will not want to risk buying property in Lake Oswego. She feels that respect for private property rights needs to be incorporated so the vision is based on truth and so that Lake Oswego, as a community, is genuinely a safe place to live as the vision statement suggests.

8. CAC Comments

There was a discussion about whether or not to include the words private property rights in the vision statement. There was not a definitive resolution, but the members were leaning towards not including it, however they will consider the public comments while the draft is being revised over the next two weeks.