



**Comprehensive Plan
Citizen Advisory Committee
Council Chambers, City Hall
4:00 pm – 6:00 pm
Meeting #2 - Summary**

September 22, 2010

Members in attendance: Sally Moncrieff (Chair), Tom Brennan, Christopher Clee, Doug Cushing, Tom Fahey, Bill Gaar, Nancy Gronowski, Liz Hartman, Lauren Irving, Jim Johnson, Tim Mather, Bob Needham, David White

Members not in attendance: Dorothy Atwood, Teri Oelrich

Staff in attendance: Sid Sin, Laura Weigel, Sarah Selden, City of Lake Oswego; Kirstin Greene, Cogan Owens Cogan, facilitator

1. **Public Comment.** There were no comments given at the beginning of the meeting.
2. **General Updates**
 - **Meeting notes** – Kirstin asked if anyone had changes to the draft meeting notes and there were no changes raised. Kirstin asked CAC members to e-mail Sid if they noticed later that anything that needed to be changed; the notes will be considered final at the next meeting.
 - **Bylaws** – The CAC bylaws were updated to reflect the changes discussed at meeting #1, hearing no additional comments the bylaws will be forwarded to the City Council as an informational item.
 - **Public Involvement Update** – Laura reported that 740 community surveys had been completed. Staff has been busy attending back-to-school nights, and an informational insert will be in the water bill this week, and in the October Hello LO.
3. **Introductions.** CAC members, staff and the public introduced themselves since some of the CAC members were not at the first meeting.
4. **Work Session**

Sustainability Framework – Chair Moncrieff, as Council liaison to the Sustainability Advisory Board, explained the SAB’s interest in incorporating sustainability into the updated Comprehensive Plan. Duke Castle then gave a presentation on The Natural Step (TNS) Framework, which the City used to guide development of the Sustainability Plan for City Operations and proposes using to update the Comprehensive Plan. He explained how TNS defines sustainability in terms of four scientific system conditions, and how other communities have used a TNS backcasting approach to move their communities toward a more sustainable future. A question was raised about the “smart growth” approach mentioned in the TNS Sustainability Primer materials and Duke suggested staff look at Wilsonville as an example.

Sarah then reviewed the sustainability framework document, which was developed to explain why and how to integrate sustainability into the Comprehensive Plan update process. Sarah presented three questions to the CAC, as raised by the City Council and Sustainability Advisory Committee:

- Are TNS and the triple-bottom-line a good approach to ensure the Plan update moves Lake Oswego toward a more sustainable future?

- The CAC agreed that it was.
- Does the document make sense in explaining the sustainability framework?
 - The CAC agreed that it did, with a few revisions including mention of the win-win outcome of the triple-bottom-line and regional/global context.
- Which diagram better represents the triple-bottom-line concept of meeting the needs of the environment, people and the economy: Nesting circles, or interlocking circles?
 - CAC members shared their varied interpretations of the diagrams. After a discussion on the merits of each, the CAC agreed that the nesting diagram best represents TNS and science base, while the interlocking diagram is still useful in representing the balance of people, places and prosperity. It was decided to include both in the handout.

In addition to applying the framework to plan updates, staff will be evaluating the existing Plan using this decision filter.

There was a discussion about what was driving the plan update, sustainability or Periodic Review. Nancy Gronowski noted that planning for a sustainable community is really complementary to state goals, and both can be achieved.

Demographics

Kirstin Greene moved the demographics item to the next meeting due to time restraint, but encouraged CAC members to review the PowerPoint handout, read the FCS Group demographic report, and watch the September 21 City Council presentation available on the City web site. She stressed that this information is fundamental to the process.

Periodic Review

Sid Sin gave an overview of the Periodic Review requirements, which no longer includes all statewide planning goals but rather consists of five areas that relate to growth management.

- **Goal 9: Economic Development** will include an inventory of employment lands, coordination with Metro on regional forecasts, and looking at future trends.
- **Goal 10: Housing** focuses on ensuring the city provides a range of housing to meet the community's 20-year needs, and includes an inventory of housing lands.
- **Goal 11: Public Facilities and Services** will include the recently updated Clean Streams Plan (stormwater management) and an update to the Sewer Master Plan currently in process. Sin noted he will be scheduling a presentation from the Engineering Dept. on this plan update. Nancy Gronowski noted that Portland is integrating its parks into the public facilities plan as an essential service for a more holistic approach.
- **Goal 12: Transportation** will result in an update to the Transportation System Plan, which will kick off in January. Laura Weigel will be the staff coordinator. Jim Johnson noted that in the past, the Planning Commission has criticized transportation planning for lacking integration with land use planning.
- **Goal 14: Urbanization** will look at where the city should grow. Lake Oswego's two town centers contribute to Metro's regional plan calling for growth concentration in designated centers to limit expansion into rural areas. Jim Johnson noted that the updated Plan should include policies on how the community feels about regional choices that may have a local impact.

Housing and Employment Overviews

Kirstin Greene briefly reviewed two documents that summarize Goal 9 and Goal 10 issues for consideration during the Plan update. CAC members suggested that existing Plan language be added to these overview sheets.

Lauren Irving inquired how trends, statewide goals and city aspirations are reconciled. Sin responded that some flexibility is given by the state Department of Land Conservation and Development (DLCD) to the local jurisdictions, and that the city should push for that if the community vision conflicts with statewide rules.

October Workshops

Greene reviewed the workshop agenda and encouraged CAC members to host a discussion table. Sin would e-mail the CAC to request any feedback on the agenda and request volunteers.

Election of Vice-Chair

The CAC unanimously elected Planning Commission representative Jim Johnson as vice-chair.

5. Public Comment

Gregory Monahan said he supports using sustainability and creating vision. He emphasized that he is part of the Clackamas County Sustainability Discussion Group and related that they are all watching and hoping to learn from what LO does and how the process goes. He felt the burden is on CAC and City educate the community on what sustainability is about.

6. Adjourn

Greene thanked the CAC members for getting through a lot of material and noted that staff will need to make adjustments for future meetings to lighten the agenda.

7. Materials Provided to the CAC for the Meeting

1. Agenda
2. Charge Statement
3. Draft bylaws
4. Draft monthly schedule for CAC topic to be discussed
5. CAC contact information
6. CAC Bios
7. CAC Timeline, three year
8. CAC Timeline, details year one
9. City Council Resolution 09-08 approving the evaluation and work plan program for periodic review
10. DLCD letter approval periodic review work program
11. Comprehensive Plan Chapters outline
12. Comprehensive Planning 101 PowerPoint presentation
13. Comprehensive Plan, not including ordinance and neighborhood and specific district plans (materials on-line)